

# 'Single Sticker' RTS Training for County Tax Assessor-Collectors



**December 9 - 11, 2014** 

#### Agenda



- Recap of Program
- Registration Renewal Notice
- Inspection and Registration Notice
- Systems Overview Registration and Title System
  - Registration Issuance or Renewal
  - Standard Exempt Registration
  - Dealer Title Application (DTA) media processing
  - Verify Inspection Status for multi-year registrants
- Knowledge Check
- Questions

### Recap – Inspection Verification

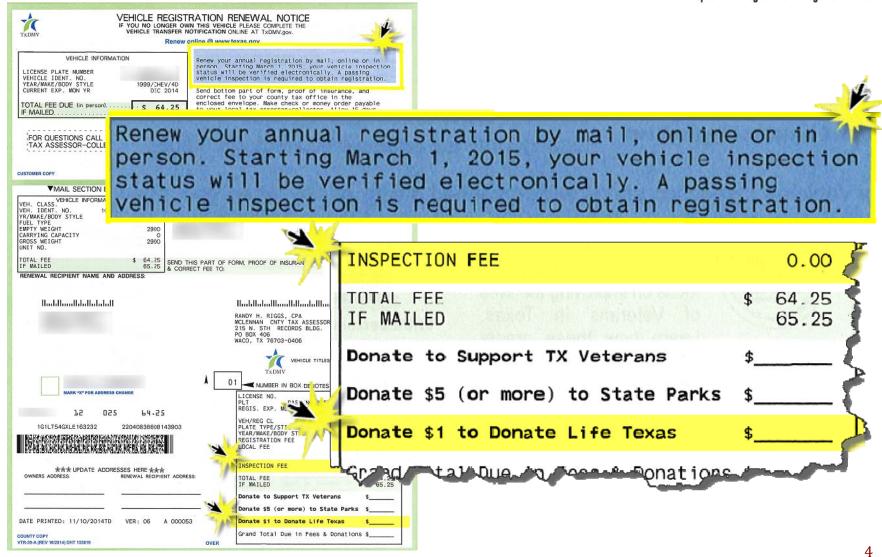


- Program begins March 1, 2015
- Current, passing inspection required for registration
- RTS automatically checks to verify inspection
- Registration sticker is proof of registration and inspection
- Inspection stickers no longer issued at Vehicle Inspection Stations
- State's portion of inspection fee, if any is due, collected at registration

#### Registration Renewal Notice



Inspection & Registration — Together At Last!



### Vehicle Inspection and Registration Notice





#### VEHICLE INSPECTION AND REGISTRATION NOTICE

«Date»

«FirstName» «LastName» «Address1» «City», TX «Zip»

Dear «FirstName» «LastName»:

Starting March 1, 2015, a new state law changed how payment is made for vehicle inspections. The inspection fees have not changed but you pay the inspection station their portion of the fee at the time of inspection and the state's portion of the fee will be collected at the time of registration.

LICENSE PLATE	YEAR	MAKE	BODY STYLE	VIN	
ABC1234	2014	FORD	PK	12345678912345678	

You are receiving this notice in lieu of your registration renewal notice, to make you aware that the vehicle shown above must pass a **state inspection** before you may obtain registration. Registration on this vehicle is due for renewal before the last day of «Month» «Year».

A recent check of the inspection database maintained by the Texas Department of Public Safety and/or the Texas Commission on Environmental Quality did not reflect a current record of a passing inspection for the vehicle shown above.

If the vehicle has not yet received a current, passing inspection, please take the vehicle to an inspection station. After completing the inspection, you may obtain registration at your local county tax office with this notice and the Vehicle Inspection Report (VIR) provided by the inspection station.

If the vehicle shown has a current, passing inspection, you may renew online at <a href="www.Texas.gov">www.Texas.gov</a> or at your local county tax assessor-collector's office. If unable to renew online, provide this notice and the VIR at your county tax office at the time of registration.

For a duplicate copy of your VIR, contact the inspection station where you obtained the vehicle inspection, or a Texas state inspection station.

Visit www.TxDMV.gov for more information on this program.

- Sent in place of registration renewal notice when no record of current, passing inspection
- Customer should complete inspection or provide VIR
- Customer may renew online, by mail, or in person
- Notice is mailed the month before registration expiration

#### Vehicle Inspection Report (VIR) **Emissions County**



Inspection & Registration — Together At Last!

SHOW REPORT FOR TEXAS VEHICLE REGISTRATION

#### TEXAS VEHICLE INSPECTION REPORT

Safety & Emissions Inspection

VEHICLES FAILING EMISSIONS TESTS MAY BE ELIGIBLE FOR UP TO \$600 IN REPAIR ASSISTANCE. FOR MORE INFORMATION, VISIT www.driveacleanmaching.org OR CALL 1-800-913-3321.

x 7 1 1 1	T 1	
Vobtolo	Ldontst	antian.
Vehicle	1111 - 1111	1 23 2 11 2 1 1

Test Date/Time: **04/03/2015**, 14:53 Test and Type: Initial - OBDII

Insp. Type: TSIOBD Version/Test Number: 1307/103293 License Number: SAMPLE

Vehicle ID Number: 87654321XYZ125505 Vehicle Make:

Vehicle Model: Contour

2011/Passenger Car Vehicle Year/Type:

Engine Size/Cyl/Ign: 4000/6 D

Authorization Number: 143F9241B0P550567

Transmission/GVW: Automatic/5500 Odometer/Fuel Type: 56000/Gasoline

#### Station Identification

Station Name: Bob's Texaco Station #/Analyzer: 1P83563/ES132987 Station Address: 123 Forest Lane

XXXX.XX

Safety Items: P

Station City: Austin Station Zip Code: 12345 Inspector First Name: Jane Inspector Last Name:

Safety Inspection Fee: XXXX.XX Safety Repair Cost: XX.XX Emissions Test Fee: XXXXXX Emissions Repair Cost: XX.XX

Total Inspection Cost:

#### **Emissions Test Results**

Status of Bulb Check MIL Cmmd Status:	Off	Monitors Misfire:	<u>Status</u> Not Ready	Monitors Heated Cat:	<u>Status</u> Ready	Monitors O2 Sens:	Status Ready
MIL:		Fuel Sys:	Ready	Evap:	Ready	O2 Sens Htr:	Ready
Engine On:	Pass	Comp Cmpnt:	Ready	2 <sup>nd</sup> Sys:	Ready	EGR/VVT:	Not Read
Engine Off:	Pass	Catalyst:	Ready	Air Cond:	Not Supported	DLC:	PASS

Fault Codes: No Codes Present Gas Cap Integrity: Pass

Overall Results: PASS

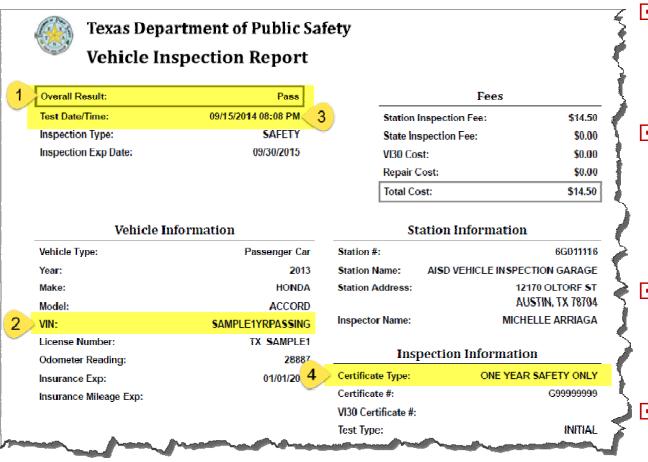
Congratulations, your vehicle has passed the emissions (I/M) test portion of your safety inspection! By maintaining your vehicle in go working condition, you are doing your share for clean air. You are also saving money on gas and extending the hift of your vehicle been

- Step 1: check inspection is passing
- Step 2: verify VIN matches VIN of vehicle registering
- Step 3: enter Test Date in application
  - Step 4: select inspection type from list

## Vehicle Inspection Report (VIR) Safety Only County



Inspection & Registration — Together At Last!



- Step 1: check inspection is passing
- Step 2: verify VIN matches VIN of vehicle registering
- Step 3: enterTest Date in application
  - Step 4: select inspection type from list





- RTS screens shown in this presentation are for illustration purposes
- RTS screens shown may not depict an actual transaction
- The vehicles and Inspection Types shown may change from screen to screen
- The vehicles and Inspection Types shown on RTS screens may not match the information on the sample VIR's

### RTS – Inspection **Electronically Verified**



Inspection & Registration - Together At Last!

Registration REG003	×
Registration:  Plate: Age: 1  Expires: 11 / 2014  Class: TRUCK-LESS/EQL. 1 TON  Type: COLLEGIATE PLT  Org: UNIV OF TEXAS AT AUSTIN  County: 227 TRAVIS	Owner: Id:  Document:  Document No: 22720538627145631 Issued: 07/12/2013 REGULAR TITLE
Vehicle: 2008 FORD LL EPR 1FMZU67E21UC13165  Major Color: ▼	ACTUAL MILEAGE PAPER TITLE
Minor Color:  Body VIN:  Class: TRK<=1  Odometer: 057801 Tons: 0.00  Irir lype: Length:  Weight: Empty: 4100 Capacity: 1000 Gross: 5100	Select if needed:  Lien(s)  Qwner Address  Additional Information  Special Plate Information  Enter Cancel Help

### RTS – Inspection Electronically Verified

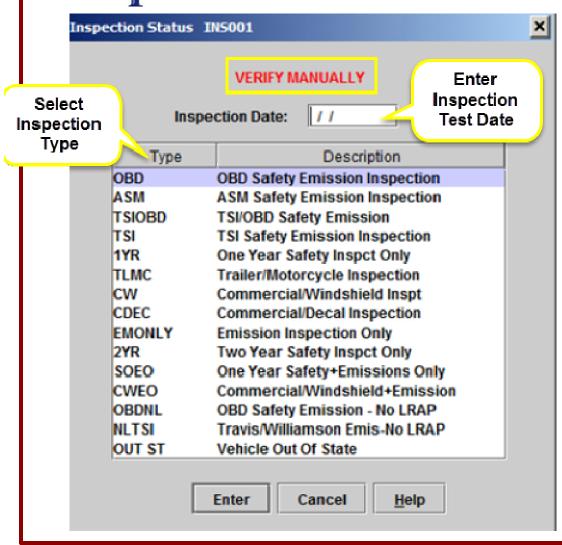


ter registration expiration month	and year REG029		×
Minimum Exp. Month/Year:	12/2015 Maximum Exp. Month/Year:	11/2016	•
Minimum fee total:	71.75 Maximum fee total:	\$118.27	
Enter Expiration Month and 12/20	)15		d.
This reflects 12 months of	Fees Description		Item Price
registration.	WINDSHIELD STICKER		\$50.75
	REG FEE-DPS		\$1.00
	CNTY ROAD BRIDGE ADD-ON FEE		\$10.00
	CHILD SAFETY FUND		\$1.50
	AUTOMATION FFF		\$1.00
	INSPECTION FEE-1YR		\$7.50
1			4
	Transaction Total:		\$71.75
A Comment of the last of the l		-	A STATE OF THE STA

- This vehicle's inspection was electronically verified
- You will not see an "inspection verified" message when inspection is electronically verified
- Inspection fee collected may not match inspection type manually selected or most recent inspection completed

## RTS - Manually Verify Inspection

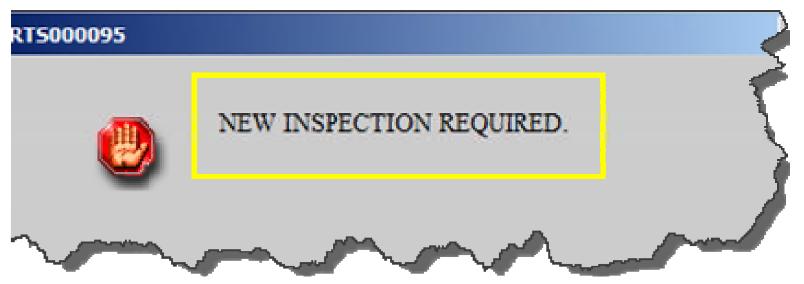




Inspection fee collected on REG029
 screen may not match inspection type selected

## RTS – "New Inspection Required" Message





- Error message appears when vehicle must complete new inspection
- For registration renewal, inspection must be current on transaction date <u>and</u> on the new registration effective date
- For registration issuance at time of title, inspection must be current on title transfer date
- Note: Registration effective date is the first day of the month after the registration expires

#### RTS – Vehicle Out of State



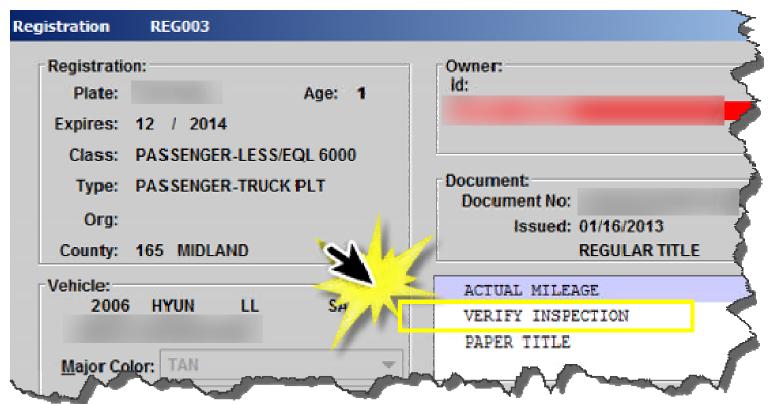
Inspection & Registration — Together At Last!

	Inspectio	n Status	INS001	×
Inspection is grayed	out	Ins	VERIFY MANUALLY pection Date: //	
when OUT selected Inspection	as	Type ) // OBD	Description OBD Safety Emission Inspection ASM Safety Emission Inspection TSI/OBD Safety Emission	
	SO CW OB NL	R MC / EC ONLY R EO /EO DNL	TSI Safety Emission Inspection One Year Safety Insp. Only Trailer/Motorcycle Inspection Commercial/Windshield Insp. Commercial/Decal Inspection Emission Inspection Only Two Year Safety Insp. Only One Year Safety+Emissions Only Commercial/Windshield+Emission OBD Safety Emission - No LIRAP Travis/Williamson Emi-No LIRAP Vehicle Out Of State	
	<u> </u>	[	Enter Cancel Help	

#### RTS – Verify Inspection

### Inspection & Registration — Together At Last!

#### remark



- No county action required
- Remark is for law enforcement
- Remark placed on record when customer self-certifies vehicle out of state

### RTS –Title Transfer in Renewal Window





- Message displays during private party transfers when no record of current, passing inspection in state inspection database
- Ask Customer for VIR to verify current, passing inspection
- Will not see this screen during dealer transfers
- Will not see this screen if current, passing inspection in state inspection database

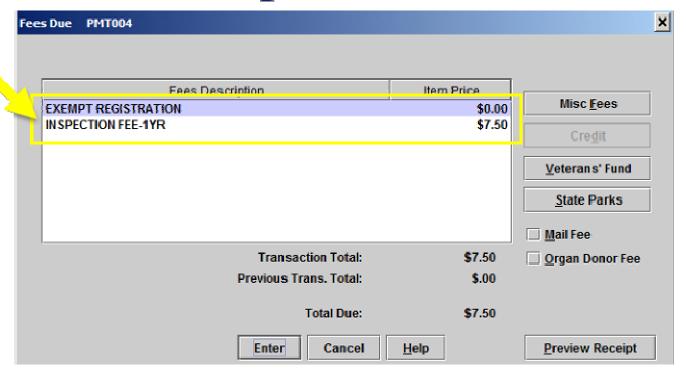
#### Standard Exempt Vehicles



- Process through Renewal Event
- After March 1, 2015, vehicles issued registration sticker to serve as proof of inspection
- New process: Governmental agencies to receive renewal notices, allowing inspection to be verified and fleet managers to remit state portion of inspection fee to county

## RTS – Payment Screen for Standard Exempt Vehicles





- State's portion of inspection fee is due and is shown on PMT004 screen
- No registration or local fees are due with standard exempt registration

#### RTS – Registration Renewal Receipt



REGISTRATION RENEWAL RECEIPT

COUNTY: COLLIN TAC NAME: KENNETH L. MAUN

EFFECTIVE DATE: 12/01/2014 DATE: 09/25/2014 PLATE NO: TIME: 09:21AM EXPIRATION DATE: 11/2015

TRANSACTION ID: 04300041905092146

OWNER NAME AND ADDRESS

REGISTRATION CLASS, TRUCK-LESS/EQL, 1 TON

LE CLASSIFICATION: TRK<=1

PLATE TYPE: TRUCK PLT ORGANIZATION: STICKER TYPE: NS

PREVIOUS PLATE NO:

VEHICLE IDENTIFICATION NO: 2GCEC1999999999999

BODY STYLE: DY YR/MAKE: 2011/CHEV\_MODEL: A T. NO: 154662

EMPTY WT: 4400 CARRYING CAPACITY: 1000 BODY VEHICLE IDENTIFICATION NO:

INSPECTION FEE-TSIORD

paid is line itemed on the receipt

Any inspection fee

10.25

INVENTORY ITEM(S) FEES ASSESSED WINDSHIELD STICKER 2015 WINDSHIELD STICKER 50.75 1.00 CNTY ROAD BRIDGE ADD-ON FEE 10.00 CHILD SAFETY FUND 1.50 AUTOMATION FEE 1.00 INSPECTION FEE-TSIGED 10.25 74.50 VEHICLE RECORD NOTATIONS METHOD OF PAYMENT AND PAYMENT AMOUNT: ACTUAL MILEAGE CHECK \$ 74.50 PAPER TITLE MAJOR COLOR: BLACK TOTAL AMOUNT PAID \$ 74.50

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#### RTS – Title Application Receipt

AUTOMATION FEE

ODOMETER READING: 000105 BRAND: A OWNERSHIP EVIDENCE: TEXAS TITLE

1ST LIEN

2ND LIEN

3RD LIEN

INSPECTION FEE-1YR

Batch No: 0004190501



7.50

PITLE APPLICATION RECEIPT Any inspection fee COUNTY: COLLIN TAC NAME: KENNETH L. MAUN DATE: 09/25/2014 EFFECTIVE DATE: 09/25/2014 paid is line itemed EXPIRATION DATE: 11/2015 TIME: 09:34AM PREV DOC NO: 111000999999999999999 OWNER NAME AND ADDRESS on the receipt REGISTRATION CLASS: TRUCK-LESS/EQL. 1 TON PLATE TYPE: TRUCK PLT ORGANIZATION: STICKER TYPE: WS VEHICLE IDENTIFICATION NO: 2GCEC199 999999999 VEHICLE CLASSIFICATION: TRK<-1 YR/MAKE: 2011/CHEV...MODEL: BODY STYLE: PK UNIT NO: EMPTY WT: 4400 CARRYING CAPACITY: 1000 GROSS WT: 5400 TRAILER TYPE: BODY VEHICLE IDENTIFICATION NO: TRAVEL TRLR LNG/WDTH: 0 FUEV CIT' /STATE: WACO, TX PREV OWNER NAME: WACO WHEELS AND DE ALS INVENTORY ITEM(S) WINDSHIELD STICKER INSPECTION FEE-1YR VEHICLE RECORD NOTATIONS ACTUAL MILEAGE PAPER TITLE SALES TAX PEE 812.50 TRANSFER 2.50 WINDSHIELD STICKER 50.75 REG FEE-DPS 1.00 CNTY ROAD BRIDGE ADD-ON FEE 10.00 CHILD SAFETY FUND 1.50

1.00

919.75

919.75

919.75

13,000.00

0.00

0.00

812.50

METHOD OF PAYMENT AND PAYMENT AMOUNT:

SALES TAX CATEGORY: SALES/USE

Sales Tax Paid \$ Less Other State Tax Paid 5

TOTAL TAX PAID 5

Tax Penalty 5

TOTAL AMOUNT PAID &

Date of Assignment/Sales Tax Date: 09/25/2014

Less Trade In Allowance 5 Taxable Amount \$

CHECK S

Sales Price 5 13,000.00

Batch Count: 1

#### Multi-year Registrants



- Must annually verify inspection and collect inspection fee due
- "Inspection Fee Notice" sent to customers who purchased multi-year registration that is not eligible for renewal
- "Inspection Fee Notice" is a courtesy reminder to complete the annual inspection and pay the inspection fee
- "Inspection Fee Notice" is mailed the month before the registration month
- "Verify Inspection" remark placed on vehicle record if customer takes no action. Remark removed when inspection is verified and inspection fee paid.
- "Inspection Fee Notice" will cease in 2017

#### Multi-year Registrants – Inspection Fee Notice





Our records indicate that the vehicle shown has current multi-year registration and is due for registration renewal before the last day of

. However, this vehicle is also required by law to pass an annual vehicle safety and/or emissions inspection.

LICENSE PLATE YEAR MAKE BODY STYLE VIN

Starting March 1, 2015, a new state law changed how payment is made for vehicle inspections. Under the state's new registration-based enforcement of inspection program, a portion of the inspection fee is paid to the inspection station and the remaining portion is collected by your county tax assessor-collector's office. Fee information specific to this vehicle may be found at <a href="https://www.TwoStepsOneSticker.com">www.TwoStepsOneSticker.com</a> by entering the VIN or plate number in the Look Up tool; or, check the Vehicle Inspection Report provided by your state inspection station for the "Insp. Type" to determine the fee due:

IN SP. TYPE	IN SPECTION	FEE DUE
1YR	One Year Safety Only	\$7.50
ASM	ASM Safety and Emission	\$8.25
CDEC / CW	Commercial - Decal or Windshield	\$22.00
CWEO	Comm. Windshield and Emission	\$24.75
EMONLY	Emission Test Only	\$2.75
NLTSI	Travis & Williamson Co-No LIRAP	\$8.25

IN SP. TYPE	INSPECTION	FEE DUE
OBD	OBD Safety and Emission	\$14.25
OBDNL	OBD Safety Emission - No LIRAP	\$8.25
SOEO	One Year Safety and Emission	\$10.25
TLMC	Trailer or Motorcycle	\$7.50
TSI	TSI Safety and Emission	\$8.25
TSIOBD	TSI OBD Safety and Emission	\$10.25

If paying by mail, detach and use the Fee Notice below after writing in the amount due based on the vehicle's inspection record. You may remit payment by mail, or in person to your local county tax assessor-collector's office only.

NOTE: Unless this vehicle is inspected and the state portion of the inspection fee is paid, a remark will be placed on the motor vehicle record to 'VERIFY INSPECTION'

PLEASE DETACH & RETURN WITH PAYMENT IN THE FORM OF CHECK OR MONEY ORDER - DO NOT MAIL CASH

#### STATE OF TEXAS INSPECTION FEE NOTICE

LICENSE PLATE YEAR MAKE BODY STYLE VIN

REMIT PAYMENT TO:

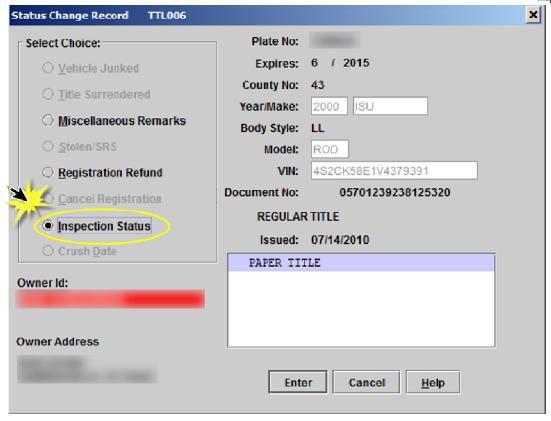
STATE PORTION INSP. DUE
INSPECTION TYPE
AMOUNT ENCLOSED

- Courtesy reminder sent to customers with multi-year registration
- Customer should complete inspection or provide VIR
- State's portion of inspection fee is due
- Customer may verify inspection and pay fee by mail or in person
- Notice is mailed the month before the registration month (like the renewal notice)

#### RTS - Status Change



Inspection & Registration — Together At Last!

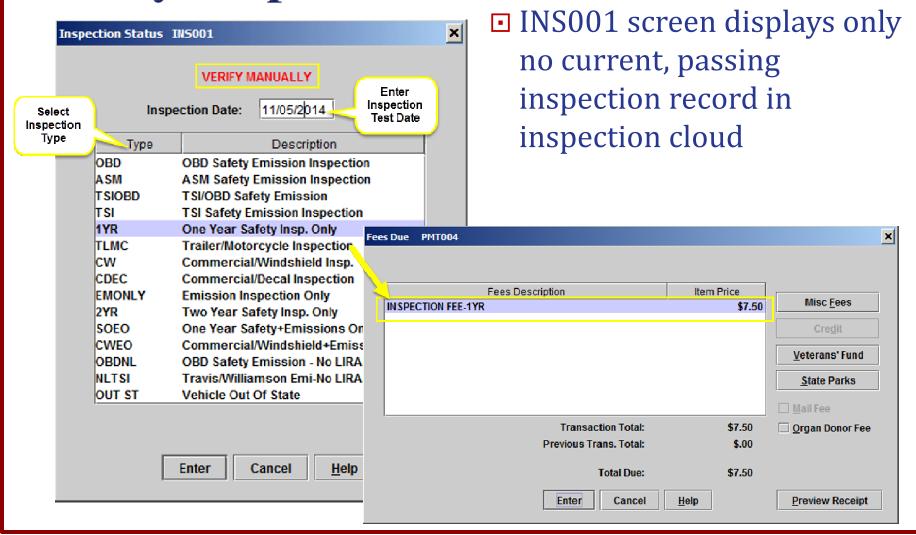


- Status Change > Inspection Status is used to verify inspection and collect state's portion of inspection fee when vehicle is out of renewal window
- Status change must be used when customer comes in to pay an inspection fee

### RTS - Status Change Verify Inspection Status



Inspection & Registration — Together At Last!



#### RTS – Inspection Fee Receipt



Inspection & Registration - Together At Last!

ADD INSPECTION DATA TRANSACTION

COUNTY: COLLIN

TAC NAME: KENNETH L. MAUN

OWNER NAME AND ADDRESS

VEHICLE RECORD NOTATIONS

ACTUAL MILEAGE

PAPER TITLE

Inspection fee paid is line itemed on the receipt

PREVIOUS PLATE NO:
VEHICLE IDENTIFICATION NO: 2GCEC19999999
YR/MAKE: 2011/CHEX\_MODEL: BODY STI
EMPTY WT: 4400 CARRYING CAPACITY: 100
BODY VEHICLE IDENTIFICATION NO:

INSPECTION FEE-CWEO

24.75

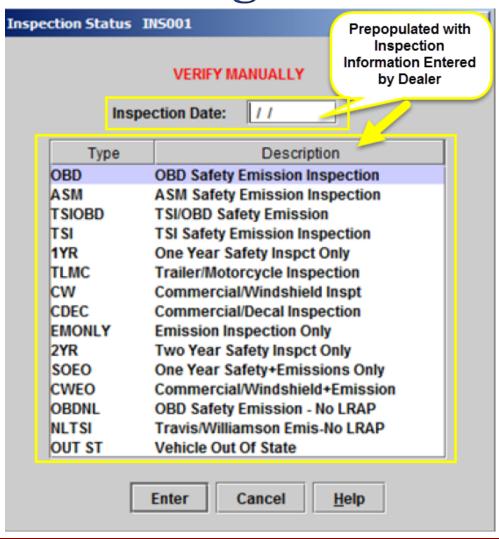
FEES ASSESSED
INSPECTION FEE-CWEO \$ 24.75

TOTAL \$ 24.75

METHOD OF PAYMENT AND PAYMENT AMOUNT:
CHECK \$ 25.00

### RTS – Dealer Titles, Processing Dealer Media





- Inspection verified automatically
- Prompted to manually verify inspection if no record of current, passing inspection

## RTS - Closeout & Weekly Reports



- Inspection fees will be line-itemed on the closeout report
- Inspection fees will be line-itemed on Monday Registration report
  - FUNDS TRANSACTION report (4602) and FUNDS SUMMARY report (4603): Inspection fees will be one line item
  - FUNDS REMITTANCE report (4604): Inspection fee will be broken out by FUNDS CATEGORY.

#### Check your Knowledge!



Question 1 – *Please answer True or False* RTS will check inspection status automatically.

Question 2 - *Please answer True or False* RTS will calculate any inspection fee due.

Question 3 - *Please answer True or False*RTS will prompt you if a VIR is needed to verify inspection

Question 4 - *Please choose A, B, or C*What are the two items needed to manually enter inspection info for a vehicle?

- A) Inspection Date; Inspection Type
- B) Inspection Date; Inspection Status (pass/fail)
- C) Inspection Type; Vehicle Color



### Questions?

Resource for TACs – TAC HUB at TxDMV.gov http://txdmv.gov/tax-assessor-collectors

Resource for customers www.TwoStepsOneSticker.com

